



CONSTITUTION OF
SOUTH AFRICAN UNDERWATER HOCKEY FEDERATION
(SAUWHF)

Adopted and Amended on 23rd March 2018

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DEFINITIONS AND ABBREVIATIONS USED



The watermark logo features a silhouette of a person in a dynamic pose, possibly a diver or swimmer, positioned above a stylized wave. The wave is composed of several horizontal bands of color: red at the top, followed by green, yellow, and blue. The text 'UNDERWATER HOCKEY' is written in a large, semi-circular arc above the wave, and 'SOUTH AFRICA' is written in a similar arc below the wave.

SAUWHF	South African Underwater Hockey Federation, hereinafter referred to as “the Federation”
CMAS	World Confederation of Underwater Activities
COMMITTEE	Executive plus Management Committees as nominated and selected at the AGM.
SASCOC	South African Sports Confederation and Olympic Committee
SAUSF	South African Underwater Sport Federation
MEMBERS	All existing Members referred to in clause 4.1 and all those clubs, and Provinces who shall have made application and have been accepted as members of the Federation by the Committee as well as paid associated membership fees.
IN GOOD STANDING	AGM notice sent to all Club Members Agenda and Minutes documented and circulated Financial up-to-date at time of AGM Committee Structure and Constitution in place and upheld Organisation Structures in place

1. CONSTITUTION, NAME AND CORPORATE PERSONALITY

- 1.1 This is the constitution of the body known as The South African Underwater Hockey Federation or SAUWHF which is affiliated to The South African Underwater Sport Federation (SAUSF).
- 1.2 The SAUWHF is a voluntary body with an identity separate from the other codes within SAUSF as well as existing in its own identity apart from its members and or office bearers. It is entitled to develop, manage and control all its own activities independent of the other sporting codes but in line with the rules and requirements as prescribed by SAUSF through its Sports Council.

2. OBJECTIVES OF THE FEDERATION

- 2.1 To be and to operate and to function as an autonomous controlling and administrative body of the sport of underwater hockey within South Africa.
- 2.2 To promote, foster and control the playing of underwater hockey within South Africa.
- 2.3 To select national teams and to apply through SASCOC to award national colours to the players representing South Africa.
- 2.4 To organise, promote and supervise the playing of tournaments and championships.
- 2.5 To uphold and enforce the rules of Underwater Hockey as prescribed by CMAS, and to promote the highest standard of sportsmanship in connection with the playing of the sport.
- 2.6 To uphold and enforce any code of conduct pertaining to the sport approved by CMAS, and or any other code of conduct as decided on by the Federation.
- 2.7 To maintain membership of CMAS, and to co-operate with CMAS and any other international, national, provincial or regional association as approved by the Executive committee from time to time.
- 2.8 To raise funds whether by subscription, affiliation, levies or otherwise.
- 2.9 To encourage and provide assistance for the training of all underwater hockey players, officials and administrators to improve their skills and qualifications.

3. POWERS OF ASSOCIATION TO CARRY OUT ITS OBJECTIVES

- 3.1 The Federation has all such powers and authorities as shall be necessary or desirable or conducive to achieving any and all of the objects of the Federation.

- 3.2 To acquire by purchase, exchange, hire, sub-lease, donation or otherwise, movable or immovable property of any kind.
- 3.3 To sell, let, mortgage, dispose of, give in exchange, turn to account or otherwise deal with all or any part of the property or rights of the Association.
- 3.4 To enter into contracts of any and all kinds necessary to carry out, give effect to or secure the objects of the Federation.
- 3.5 From time to time, in accordance with sound business and financial principles to invest funds of the Federation in such property or assets or other security as may be deemed advisable from time to time.
- 3.6 To elect, appoint suspend or dismiss members, assistants, experts as deemed necessary.
- 3.7 To regulate relations between its Members, and between its members and the Federation.
- 3.8 To institute, conduct, defend compound or abandon any legal proceedings by and against the Federation or its officers or otherwise concerning the affairs of the Federation, and also to compound and allow time for payment or satisfaction of any debts due or claims or demands made by or against the Federation.
- 3.9 To make and pass rules, by-laws or regulations and to add to, repeal or later such rules, by-laws or regulations for the carrying out, administration and implementation of this Constitution and the attainment of the objectives of the Federation.
- 3.10 To impose fines and/or any other disciplinary measures on its Members or club or Union or organisations connected or concerned with the playing of underwater hockey arising out of or connected with any contravention or breach of the provisions of this Constitution or any rule, by-law or regulation passed by the Committee and recover by legal action or otherwise such fines or compulsory contributions or damages from its members or former members.
- 3.11 The financial year will run 1 July till 30 June; the end of June being the financial year end.
- 3.12 The organisation may not give any of its money or property to its members of office bearers. The only time it can do this is when it pays for work that a member or office bearer has done for the organisation. The payment must be a reasonable amount for the work that has been done.

4. MEMBERSHIP

- 4.1 All existing affiliated Members in good standing with the SAUWHF shall continue to be members of the Federation.
- 4.2 Members of the Federation shall be confined to any club, sub-club, section of a club, school, college, Technicon or University, whose Constitution has been approved by the Federation.
- 4.3 The Federation shall have the right to call upon any applicant or current member to furnish it with copies of its Constitution as well as further information as the Executive may require.
- 4.4 The Executive Committee shall have the right to accept or reject any application to membership. On rejection of application, reasons of the rejection shall be given in writing to the club/organisation applying for membership. Appeal to such rejection may be made within 30 calendar days of receiving such notice to the Executive committee in writing.
- 4.5 Individual members are liable to become affiliated to the Federation through a club on payment of the annual affiliation fee accompanying the affiliation form or via the online website, details available online.
- 4.6 Honorary Membership:
- 4.6.1 The General Assembly, on the proposal of the Executive Committee, may grant the titles of Honorary Member to a person or persons who has rendered meritorious service to SAUWHF.
- 4.6.2 The Honorary Member, person or persons may, if so invited, attend meetings of the General Assembly and the Executive Committee without the right to vote.
- 4.6.3 The Executive Committee shall have the power to withdraw the Honorary Membership conferred on any person or persons at any time, on good cause being shown to them. Such decision shall be confirmed at the next General or Special Meeting convened to consider such business.

5. DUTIES OF MEMBERSHIP

Upon being admitted to Membership, Members agree to abide by the provisions of this constitution and such rules and regulations as have been passed in terms hereof, and to pay all subscription and other levies payable in terms thereof.

6. TERMINATION OF MEMBERSHIP

The Committee may require, with assigning of a reason thereof, the withdrawal from the Federation of any Member upon a two-third (2/3) majority vote of the Committee, after due process has been followed and the, sanctions handed down has been considered as per the Disciplinary policy.

7. THE COMMITTEE

7.1 The Committee shall consist of an **Executive Committee** consisting of the

President
Vice-President – President of Junior SAUWHF
Treasurer
Secretary
Men's Representative
Ladies Representative

and when needed one other depending on the area of interest with a maximum of seven (7) members, and a management Committee who shall be elected at the Annual General Meeting. The above 6 Executive Members will have voting rights.

7.2 The **Management Committee** shall consist of the following:

Coaching Coordinator (Chairperson of HP Committee)
Tournament Officer
Convener of Selectors
Chief Referee
Legal (Chairperson of the Disciplinary & Ethics Committee)

7.4 The Public Relations Officer, Representatives for Masters Men and Women, Development Officer, plus any other position deemed necessary shall be co-opted by the Committee as and when needed.

7.5 The existing Committee shall hold office for a period of two years (2) and then retire. The periods of office will expire at the following and commence at the following intervals:

ODD YEARS

President
Tournament Officer
Coaching Coordinator (Chairperson of HP Committee)
Treasurer

EVEN YEARS

Vice-President
Secretary
Ladies Representative
Men's Representative
Convener of Selectors
Chief Referee
Legal (Chairperson of Disciplinary & Ethics Committee)

7.6 Retiring Members of the Committee shall be eligible for re-election without nomination.

- 7.6.1 A candidate for election to the Committee shall be nominated by at least one member of the Federation and such nomination, together with the consent in writing or via Email, of the nominee, shall be sent to the Management not less than thirty (30) days before the Annual General Meeting.
- 7.6.2 Any person who is nominated as a candidate for election to a particular office on the committee and who, upon vote, is not elected to that office, may thereupon be nominated for another position without the twenty four-hour prior notice.
- 7.7 The Committee shall have the power to add to its number by co-opting Members from its members.
- 7.8 No person who does not reside within the borders of South Africa shall be eligible to hold office of any of the Committee portfolios.
- 7.9 The organisation will continue to function within its set rules and regulations notwithstanding the changes in committee members and Executive members.
- 7.10 Should there be any dispute between committee members, the Executive will be approached to settle the matter. Should there be any dispute between any Executive members a meeting will be held following an official complaint written to the Chairperson, or be it against the Chairperson written to the Men's Representative. A meeting will be set up and an Executive member may be removed from office after such person is given the opportunity at the meeting to state his or her case subject to a unanimous vote against by the remaining Executive Committee and at least 3 members of the management committee. The Executive member will have the right to request a formal enquiry following the Disciplinary Code. The results of this enquiry will supersede any decision of the Executive Committee.
- 7.11 The Election of the committee members will take place during the General Assembly Meetings at the Senior National Championships.

8. POWERS OF THE EXECUTIVE

- 8.1 The **Executive Committee** shall have the power to do all things which in its discretion are necessary to further the objectives of the Federation, which powers shall include but not be limited by the following:
- 8.1.1 To employ the funds of the Federation in such a manner as it shall be deemed to be in the best interest of the sport and the Federation.
- 8.1.2 To act as the final arbitrator in all disputes and in any other matters arising out of the sport of underwater hockey consisting of a panel of the Executive as well as the relevant representative from the Management committee regarding the current issue.
- 8.1.3 To appoint Management Members, to settle terms of reference and delegate

such powers to them as it considers fit, and that Management Member shall have the power to incur expenditure of funds of the Federation ONLY with the approval of the Treasures and two member of the Executive Committee or, failing the Treasures, any other three members of the Executive Committee.

- 8.1.4 To exclude any person, whether a Member or non-Member, and whether permanently or temporarily, from participation in any competition or league or position promoted by the Federation whether directly or indirectly or as a result of outstanding fees.
- 8.1.5 Subject to the rules of the sport as prescribed by CMAS or current governing body, to prescribe any further rules or regulations in which any league or competition prompted by it is to run.
- 8.1.6 To levy subscriptions, fees or other imposts as may be required and to review all levies and subscriptions yearly as required.
- 8.1.7 To set up policies, which must be carried out by the Management Committee their various portfolios as selected.
- 8.1.8 To open and operate banking accounts in the name of the Federation.
- 8.1.9 To permit any club or organisation which is not a member to enter teams in the leagues subject to payment of such fees as the Committee may determine.
- 8.10 To apply, through SAUSF onto SASCOC, for colours to national teams representing South Africa.
- 8.11 Hold the rights to govern and specify standards to all tournaments hosted in SA and levy a fee per player at the tournament that can be used as needed for the advancement of Underwater Hockey in SA.
- 8.12 To specify and set Annual budgets for the different portfolios.

9. MEETING OF THE COMMITTEE

- 9.1 The Executive and Management Committee shall meet at least twice (2) a year at the Interclub and Senior National Championships to attend to the ordinary business of the Federation.
- 9.2 Written notice of each ordinary meeting plus the agenda thereof shall be sent to each committee member by the appointed secretary not later than fourteen (14) days before the meeting.
- 9.3 Any Executive Committee Member may call for an extraordinary meeting of the Committee whenever in their opinion, business of such an urgent nature has arisen.
- 9.4 The appointed Secretary shall give not less than three (3) days' notice of such an extraordinary meeting as well of the business to be attended there, to the

Committee Members.

- 9.5 The accidental omission to give any Member of the Committee notice of a meeting whether ordinary or extraordinary or the non-receipt of such notice by any member of the Committee shall not invalidate any resolution passed at any such meeting provided that a 65% majority vote is reached.
- 9.6 For extraordinary meetings, six (6) Members of the Committee shall constitute a quorum with at least three (3) members from the Executive Committee.
- 9.7 Meetings shall be convened by the Chairperson, or failing the Chairperson, the Vice-Chairperson provided the Chairperson has given their proxy in writing.
- 9.8 In the event of voting on any motion being equal for and against the Chairperson shall have a casting vote.

10. GENERAL MEETINGS OF THE FEDERATION

- 10.1 A General Assembly Meeting of all Provincial Hockey Officers shall be held at least once a year in conjunction with the meeting of the Management Committee in March during the Senior National Championships.
- 10.2 Notice of the General Meeting shall be in writing and shall be delivered to the Members not less than fourteen (14) days in advance of the meeting. Such notice shall state the place, date and hour of the meeting.
- 10.3 In the case of the General Assembly Meeting the notice thereof shall be accompanied by the Agenda, the Minutes of the preceding meetings, the Final Statements of the Account and Balance Sheet, and the Treasure's Report which are to be submitted to the meeting.
- 10.4 The accidental omission to give any such notice to any Member or the non-receipt of such notice by any Member shall not invalidate any resolution passed at any such meeting provided 65% majority is reached.
- 10.5 A quorum shall consist of the representative of not less than half of the Provincial Representatives as well as at least 2 members of the Executive.
- 10.6 If within half an hour from the time appointed for the meeting a quorum is not present, the meeting shall be adjourned for half an hour after which the members present by representation shall be a quorum provided at least 3 members of the Executive are present and at least 5 Provinces are represented.
- 10.7 The following persons shall be entitled to attend the general meeting:
- 10.7.1 The existing Committee members
- 10.7.2 An officially appointed representative of each Province that is participating in

the national championships.

10.7.3 Any underwater hockey player who wishes to attend

10.8 Save with the permission of the Chairperson, only persons who are members of the Committee, or official Provincial Representative will be entitled to address the meeting.

10.9 The following votes shall apply:

10.9.1 Each person representing a Province shall have one vote in their capacity as Provincial Representative with the condition that his Province is In-Good-Standing with the Federation.

10.9.2 Each member of the Executive Committee personally present shall have one vote in their personal capacity.

10.10 The representative of any Member which is in arrears with its levies or subscriptions shall not be entitled to vote.

10.11 Meetings and procedures of the Committee - Minutes of all meetings must be kept safely and always be on hand for members to consult.

10.12 In the event of voting on any motion being equal for and against the Chairperson shall have the casting vote.

11. SUB-COMMITTEES

11.1 The Committee may appoint a Management sub-committee as it considers fit.

11.2 At least one of the Committee shall be a member of such a sub-committee and will chair the meeting.

12. LIMITATION OF LIABILITY OF MEMBERS AND INDEMNITY

12.1 The patrons, the Chairperson, all Members of the Committee, all officials, servants agents and persons acting on behalf of the Federation in term of this constitution, shall be and they are hereby indemnified and held harmless against any claim or demand by any third party as a result of any act or omission in the performance of their duties for and on behalf of the Federation, from whatever cause arising, provided such person/s acted in good faith.

12.2 Being a member and or office bearer does not ensure right to any asset or property within the SAUWF.

13. DISSOLUTION OR WINDING UP OF THE FEDERATION

13.1 The Federation may be dissolved or wound-up, at any time, by the members of the General Assembly, upon a majority vote of not less than 80% of the total votes of Members whose representative are present and entitled to vote,

provided that not less than 90 (ninety) days written notification of such a meeting aimed at dissolving or winding-up the Federation shall have been given to all Members.

- 13.2 Upon the dissolution or winding-up of the Federation, all properties and assets of the Federation, after payment of all monies owing to any third parties shall be transferred free of compensation to the South African Underwater Sport Federation.

14. INTERPRETATION AND AMENDMENT OF THE CONSTITUTION

- 14.1 The decision of the Executive Committee as to the intention, meaning and effect of any provision in this Constitution or any rule or regulation passed in terms hereof shall be final and conclusive.

- 14.2 The provisions of this Constitution may be repeated, added to or amended only by the Members at a general meeting provided that:

- 14.2.1 due notice of all proposed additions or amendments be given in at least four (4) weeks ahead of the notice convening the general meeting at which such additions and alterations are to be discussed.

- 14.2.2 the same are passed by not less than seventy (70) % majority at a general meeting at which a quorum is present.

15. MANAGEMENT POLICIES

The following policies and roles and responsibilities will apply and will be added to, and altered from time-to time as needed, by the Executive Committee:

- 15.1 Management Policies:

- Financial
- Disciplinary
- Coaching
- Referee
- Selection
- Long Term Athlete Development (HPD)
- Transformation
- Tournament

- 15.2 Roles and Responsibilities:

- President
- Vice President
- Players Committee (Men and Ladies Representatives)
- Treasurer
- Tournament Officer
- High Performance Program Committee (Coaching Committee)

Secretary

This Constitution was unanimously adopted and amended by the Membership present at the Annual General Meeting held at Wahoo Aquatic Centre, Sunninghill, Gauteng, on the 23rd day of March 2018.



Heine Engelbrecht
President SAUWHF



Linda Stephen
Secretary SAUWHF

